

A meeting of the **CABINET** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **THURSDAY, 13 DECEMBER 2012** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

APOLOGIES


Contact
(01480)

1. MINUTES (Pages 1 - 6)

To approve as a correct record the Minutes of the meeting held on 22nd November 2012.

Mrs H J Taylor
388008

2. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary, non-disclosable pecuniary or non pecuniary interests in relation to any Agenda item. See Notes below.

3. SAFEGUARDING POLICY (Pages 7 - 56)

To consider and comment on a revised Safeguarding Policy for the District Council.

C Davidson
(01480)
387801

4. UPDATE 2013/14 BUDGET AND MEDIUM TERM PLAN
(Pages 57 - 66)

To consider a report by the Head of Financial Services.

S Couper
388103

A copy of the report – Controllable Budgets by Budget Holder has been circulated separately to the Agenda.

5. TREASURY MANAGEMENT REVIEW OF PERFORMANCE
(Pages 67 - 74)

To consider a report by the Head of Financial Services reviewing the performance for the period 1st April to 30th September 2012.

S Couper
388103

6. LOCAL GOVERNMENT FINANCE ACT 1988 - PUBLICATION OF RURAL SETTLEMENT LIST (Pages 75 - 76)

With the assistance of a report by the Head of Customer Services to consider the revised rural settlement lists.

J Barber
388105

7. REVIEW OF THE COUNCIL'S LETTINGS POLICY (Pages 77 - 128)

- To consider a report by the Head of Customer Service regarding the Council's Lettings Policy. **J Barber
388105**
- 8. THE TECHNICAL REFORM OF COUNCIL TAX** (Pages 129 - 132)
- To consider a report by the Head of Customer Services on the Government's proposals to reform Council Tax. **J Barber
388105**
- 9. COUNCIL TAX SUPPORT FROM 1ST APRIL 2013** (Pages 133 - 144)
- To receive a report from the Head of Customer Services on Council Tax Support from 1st April 2013. **J Barber
388105**
- 10. CARBON MANAGEMENT PLAN UPDATE** (Pages 145 - 156)
- To receive a report by the Head of Environmental Management on the Carbon Management Plan. **C Jablonski
388368**
- 11. ROUND RESCHEDULING** (Pages 157 - 162)
- To consider a report by the Head of Operations outlining the round rescheduling for the refuse, recycling and garden waste collection services which will be implemented in February 2013. **B Gordan
388720**
- 12. RISK REGISTER** (Pages 163 - 166)
- To consider a report by the Audit and Risk Manager. **Mr D Harwood
388115**
- 13. EXCLUSION OF PRESS AND PUBLIC**
- To resolve:
- that the press and public be excluded from the meeting because the business to be transacted contains information relating to the financial or business affairs of any particular person (including the authority holding that information).....
- 14. DISPOSAL OF LAND, ST. MARY'S STREET, HUNTINGDON** (Pages 167 - 168)
- To consider a report by the Head of Environmental Management. **C Allen
388380**

Dated this 5 day of December 2012



Head of Paid Service

Notes

A. Disclosable Pecuniary Interests

- (1) *Members are required to declare any disclosable pecuniary interests and unless you have obtained dispensation, cannot discuss or vote on the matter at the meeting and must also leave the room whilst the matter is being debated or voted on.*
- (2) *A Member has a disclosable pecuniary interest if it*
 - (a) *relates to you, or*
 - (b) *is an interest of -*
 - (i) *your spouse or civil partner; or*
 - (ii) *a person with whom you are living as husband and wife; or*
 - (iii) *a person with whom you are living as if you were civil partners*

and you are aware that the other person has the interest.

- (3) *Disclosable pecuniary interests includes -*
 - (a) *any employment or profession carried out for profit or gain;*
 - (b) *any financial benefit received by the Member in respect of expenses incurred carrying out his or her duties as a Member (except from the Council);*
 - (c) *any current contracts with the Council;*
 - (d) *any beneficial interest in land/property within the Council's area;*
 - (e) *any licence for a month or longer to occupy land in the Council's area;*
 - (f) *any tenancy where the Council is landlord and the Member (or person in (2)(b) above) has a beneficial interest; or*
 - (g) *a beneficial interest (above the specified level) in the shares of any body which has a place of business or land in the Council's area.*

B. Other Interests

- (4) *If a Member has a non-disclosable pecuniary interest or a non-pecuniary interest then you are required to declare that interest, but may remain to discuss and vote.*
- (5) *A Member has a non-disclosable pecuniary interest or a non-pecuniary interest where -*
 - (a) *a decision in relation to the business being considered might reasonably be regarded as affecting the well-being or financial standing of you or a member of your family or a person with whom you have a close association to a greater extent than it would affect*

*the majority of the council tax payers, rate payers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the authority's administrative area, or
(b) it relates to or is likely to affect any of the descriptions referred to above, but in respect of a member of your family (other than specified in (2)(b) above) or a person with whom you have a close association*

and that interest is not a disclosable pecuniary interest.

Please contact Mrs H Taylor, Senior Democratic Services Officer, Tel No. 01480 388008/e-mail Helen.Taylor@huntingdonshire.gov.uk /e-mail: if you have a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Cabinet.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the District Council's website – www.huntingdonshire.gov.uk (*under Councils and Democracy*).

**If you would like a translation of
Agenda/Minutes/Reports or would like a
large text version or an audio version
please contact the Democratic Services Manager
and we will try to accommodate your needs.**

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.